

## OFSC Board Meeting Minutes

Date: 12/13/2023 6:00pm

Attendance: Erin Appeldorn, Lauren Peck, Chelsea Thomas, Rachel Eickenberry, Candace Mettenburg, Chelsea Mendenhall, Jennifer Cuchia, Christey Foster, Natalya Ward

- I. Executive session**
  - a. Board held a brief executive session with Jeff Poole, recreation & Sports Director at Jones Center regarding confidential matter
- II. Approval of Meeting Minutes** – Erin Appeldorn made a motion to approve minutes. Lauren Peck seconded, and the minutes were approved unanimously.
- III. Treasurer’s Report**
  - a. November**
    - i. Beginning Balance: \$44,560.30
    - ii. Total Income: \$4,148.27 which includes Christmas show ticket sales, November Virtual Test Session, interest payment
    - iii. Total Expenses: \$5,977.16 which includes Christmas show costumes and supplies, November Virtual test payments and gifts to judges, monthly storage fee
    - iv. Ending Balance: \$42,731.16
- IV. Membership Report**
  - a. 159 total; 109 skating; 50 non skating
  - b. 89 voting
- V. Equipment and class discussion needs**
  - a. Meeting with coaches is set up for next Tuesday, November 19th at 11:00am. Lauren Peck will provide updates after the meeting
- VI. Upcoming Quarterly Meetings**
  - a. Proposed Sunday, February 11<sup>th</sup> Buddy Wray room 1:00-3:00pm to confirm with Chelsea Mendenhall
- VII. Winter test**
  - a. January 29<sup>th</sup>, 2024
  - b. Rachel has requested ice time on 1/15 for virtual filming
  - c. Per Chelsea Mendenhall it is currently reserved from 11:45-2:45
- VIII. National Skate Event**
  - a. January 13<sup>th</sup>, 2024, is the planned date
  - b. 12:30-2:30 public session
  - c. No classes. We will have helpers to assist skaters on individual basis
  - d. The Junior committee for this event is currently being formed
  - e. Lauren Peck motioned to approve the proposed \$100.00 budget for National skate event for Junior committee to spend. Erin seconded. The budget was approved unanimously
- IX. Square account**
  - a. Candace Mettenburg motioned to close Square account, Lauren Peck seconded the motion. The Square account was approved unanimously
- X. Resigning and replacing board members**

- a. Chelsea Thomas summarized the proper procedure for these actions
- b. Officer Positions (4) – voting. Coach is ineligible for President and Treasurer positions. All officer positions require 1 year on the board
- c. Director positions (3) – voting. No 1 year board experience is required for Director positions
- d. Chair – non-voting. The number of chairs is determined by the board
- e. Resignations – written note to the board and requirement to participate in transition process
- f. Terminations – majority vote. Conducted by the board
- g. Rachel Eickenberry suggested to communicate open positions to the general membership and consider all interested members

**XI. Cohesive club – coach relationship**

- a. Make the board meetings public and allow general members’ suggestions. Need more transparency for general membership
- b. Proposed blog on the website
- c. Website is currently underutilized – should use it more effectively
- d. Lauren Peck is communicating every other week with coaches to continue the open communication. Next meeting is next Tuesday, November 19th at 11:00am

**XII. New Business**

- a. Explore monthly/quarterly clinics for skaters. Club ice option can be utilized by club members with club’s commitment. Proposed January 15<sup>th</sup>.
  - 11:45-12:45 clinic
  - 12:45-2:45 test
- b. Set a fee to pay for seminar. Lauren Peck motioned to approve \$10.00 seminar fee per skater, Christey Foster seconded. \$10.00 fee was approved unanimously
- c. Patrick O’Neil visit and/or Strategic Method clinic to be determined. Rachel Eickenberry requested to review for potential ice-time especially during off Hockey season
- d. Pigtail competition will be held this year and anything that feasibility study concludes will happen Monday after the Pigtail competition.
- e. Rooms needed for Pigtail – add to January meeting agenda. Chelsea Mendenhall will ask vendors to be in hallway instead of a room.

**Important Dates:**

- Cookies and Cocoa
  - Sunday, December 17
    - 1pm-3pm
- Winter Test Session
  - Monday January 15 (11:45 – 2:45) reserved for virtual filming
  - Monday January 29

Meeting adjourned at 6:55pm  
by Erin Appeldorn