# Register for a NEW Membership on EntryEeze

If you are renewing please proceed to the next set of instructions.

Please follow these steps to complete your membership <u>paperwork</u>. <u>Once your online member paperwork is complete</u>, our Membership Director or Treasurer will forward you an invoice for payment or a link for payment plans.

#### Step 1

Consult your coach and review our "OFSC Membership Types & Cost" chart to see what membership is right for you. Please email us if you have any questions about membership at <a href="mailto:ozarkfigureskatingclub@gmail.com">ozarkfigureskatingclub@gmail.com</a>.

# Step 2

Go to EntryEeze and click "Apply for membership". Then select "Create a new family account" to get started.

# Step 3

Sign up for a membership. Consider the following:

- 1. Membership selection should be based on skating goals for the membership year
- 2. If the skater intends to test, they MUST have a Full membership to do so. If the skater intends to compete, they can compete with a Basic Membership in Compete USA Events only (Preliminary Under 18 and Adult-Bronze).
- 3. If your skater is under 18, a parent/legal guardian must sign up for a non-skating parent (patron) membership OR their membership must be linked to an additional skating membership of someone over 18. There is no additional cost associated with the non-skating parent membership.

# Step 4

After you have completed membership registration, you must "check out" your cart. Once the system notifies Ozark FSC, our Membership Director or Treasurer will forward you an invoice for payment or a link for payment plans, depending on which you select while completing your paperwork.

# Step 5

Once OFSC has your EntryEeze membership completed, additional applicable forms (if needed), and we receive your online payment, you can expect a WELCOME email from our Membership Director containing information about locating your Learn to Skate (LTS)/U.S. Figure Skating (USFS) membership number and other helpful information.

# Renewing Members

Welcome back! We can't wait to see what you bring to the table this year!

# **How to Renew Membership on EntryEeze**

Please follow these steps to complete your membership <u>paperwork</u>. <u>Once your online member paperwork is complete</u>, our Membership Director or Treasurer will forward you an invoice for payment or a link for payment plans.

#### Step 1

Consult your coach and review our "OFSC Membership Types & Cost" chart to see what membership is right for you. Please email us if you have any questions about membership at <a href="mailto:ozarkfigureskatingclub@gmail.com">ozarkfigureskatingclub@gmail.com</a>.

# Step 2

Go to EntryEeze and Select "Access My Account"

\*\*If you have forgotten your password you can follow the prompts to retrieve it.

# Step 3

Login using your primary account EMAIL and PASSWORD

\*\*Do not use your USFS# or any PINs you have created/used, they will not work.

# Step 4

Select the membership level you wish to renew at based on the skating goals of the membership year and the recommendation from STEP 1. Consider the following:

- 1. If the skater intends to compete, they can compete with a Basic Membership in Compete USA Events only (Preliminary Under 18 and Adult-Bronze)
- 2. If the skater intends to test or has tested in the past, they MUST have a Full membership to do so. If the skater intends to compete, they can compete with a Basic Membership in Compete USA Events only (Preliminary Under 18 and Adult-Bronze)
- 3. If your skater is under 18, a parent/legal guardian must have a non-skating parent (patron) membership OR their membership must be linked to an additional skating membership of someone over 18. There is no additional cost associated with the non-skating parent membership.

# Step 5

After you have completed membership registration, you must "check out" your cart. Once the system notifies Ozark FSC, our Membership Director or Treasurer will forward you an invoice for payment or a link for payment plans, depending on which you select while completing your paperwork.

# Step 6

Once OFSC has your EntryEeze membership completed, additional applicable forms (if needed), and we receive your online payment, you can expect a WELCOME email from our Membership Director containing information about locating your Learn to Skate (LTS)/U.S. Figure Skating (USFS) membership number and other helpful information.