

# OFSC July 2024 Board Meeting

July 22, 2024

1. Call meeting to order - Lauren Peck 6:09PM
  - Roll Call
    - Lauren Peck
    - Lauren Lumpkin
    - Christey Foster
    - Chelsea Thomas
    - Kelly Trotter
    - August ask: review SkateSafe position
  - Review Confidential Feedback & Conflicts (closed to members)
    - none
2. Voting topics for this meeting
  - Christmas Committee - hold until end of meeting

## OPEN MEETING UP TO MEMBERS

3. Approve prior meeting minutes
  - Motion to approve Prior Meeting Minutes - Lauren Peck motioned to approve
    - Second - Lauren Lumpkin
    - Aye - unanimous
4. Reports (updates/recaps of what has transpired since the last meeting)
  - President Report
    - Feasibility Study Group with Jones Center - how do we utilize our space / how we use ice time / would we use showers in backroom / would we use an extra ice rink?
      - Do not agree with adding showers in backroom
      - 2nd ice rink:
        - Our ice rink is not regulation-sized and impacts our skaters' performance
        - As a club we do not expect ice time costs to double - already spend significant \$ with existing rink
        - Rink layout chosen: Provo, UT
        - Expect financial \$'s end of August
    - Meeting with Robin / partnership agreement signing - contract needs reviewing as NWAHA was referenced a few times, dates were missing/inaccurate
      - Robin making updates and Lauren will send the partnership agreement to the Board ASAP
    - Junior Board started January 2024 - started as a committee, would like to motion to be Junior Board instead of Junior Committee
      - Bring the Junior Board into a OFSC Board Meeting to show them ways of working - OFSC Board will oversee the Junior Board

- 3 members today: Cora Villar and Marley Paris (Ana Kate oversees)
  - Lauren Peck motions to make the Junior Committee the Junior Board
    - Christey seconds
    - Aye - unanimous
- Treasurer Report
  - Beginning balance: \$34,309.40
  - Income: \$4,356.10
  - Expenses: \$5,260.72
  - Ending balance: \$33,404.78
  - Short \$54.48 for the AirB&B:
    - Motion for the club to cover the \$54.48 difference
    - Second - Chelsea T.
    - Aye - unanimous
  - Need to extend storage unit rental until 9/30/24:
    - Motion to update unit rental to 9/30/24 - Christey
    - Second - Lauren Peck
    - Aye - unanimous
- Membership Report
  - 63 skating
  - 33 non-skating
  - 96 total
  - 57 voting members
  - 4 pending memberships just submitted - 2 skating and 2 non-skating
- Communications Report
  - First club email went out
    - Great open rate: 76% but around ~20 clicks
    - Popular clicks: Coaches and lockers
    - Very few clicks on Seminar and Schedule
  - Reconsidering monthly themes
  - Reconsider Summer Bash considering email and website traffic
    - Consider hosting a summer bash next year as our YBM
  - Patrick O'Neil seminar very little traffic - Jackie Brenner potentially coming regularly
    - Should consider how to balance guest coaches with Robin
  - Junior Coach program underway but they need to be members to coach during Freestyle - need to discuss with Robin
- Events Report - no Events Director
  - Testing dates:
    - In-person testing 8/9/24 115-245p. Deadline to sign up is 8/11/24
    - Open to members and non-members
  - Getting new bulletin boards and will need to be updated regularly
  - Check 11/11 veterans day event - JC closed this holiday?
- SkateSafe Report
  - None - Lauren Peck will pull Patrick's Compliance report and send to Robin

- Active Committee Reports
  - Christmas Committee Meeting 7/22/24
    - Expenses are up due to ice time (from 5 practices to 7 practices) LY \$17,300 and this year \$18,600 expenses
      - Using 2 extra practices and costs more
      - Reevaluate ticket prices for 2024 - no appetite to raise group rates
      - Create different avenues to save money - merch options, sell space in program? Write them a receipt for marketing expense. Shoutout at the beginning or end
        - 10 major sponsors \$400 each, 10-15 small sponsors (1/2 page and mentioned at end)
        - Motion to sell marketing space in the program - Lauren Peck
        - Second - Chelsea T.
        - Aye - unanimous
      - Review OFSC Merch breakdown email from Lauren
    - Volunteer Incentives - have volunteer perks instead of extra hours.
      - Perks could be 2 free GA tix, 1 free shirt, name is part of program - must sign up for 2 shows (4-6 hour commitment) + for Dress Rehearsal night
      - SkateSafe just volunteer for one show. Will double hours for spotlight and SkateSafe positions
      - Requiring at least one family member of each skater to either set up or tear down
      - Motion to adopt new volunteer structure - Lauren Peck
      - Second - Lauren Lumpkin
      - Aye - unanimous
    - Point Structure to skate - ensure Christmas Show points form notes that points acquired prior to membership effective date do not count towards show
      - Motion - Lauren Peck
      - Second - Christey
      - Aye - unanimous
    - Make Junior Board points available for the 2024 Christmas show
      - Motion - Christey
      - Second - Lauren Peck
      - Aye - Unanimous

5. Open Discussion - Members submit proposals/questions/topics at least two days in advance to discuss during this portion of the meeting.

- none

## 6. New Business

- Quarterly Club Activity - the Summer Bash. Back to School Beach Bash. Lauren Peck to reach out to Robin and ask
  - Motion to buy 2 hours of ice time (if not public) - Christey

- Second - Lauren Peck
- Aye - unanimous

#### 7. Final Comments & Adjournment of Meeting

- Lauren Peck adjourned meeting at 7:34PM

#### Electronic voting:

- 7/8/24: Move Board Meeting from 7/8/24 to 7/22/24
  - Motion - Chelsea Thomas
  - Second - Jennifer Cuchia
  - Aye - unanimous

#### Electronic / Virtual Voting:

Motion to reschedule the July Board Meeting from July 8th to July 22nd at 6p - Chelsea T.

Second - Jennifer

Aye - unanimous

Motion to offer a 20% discount to sister clubs Diamond Edge and Jordan Valley for Patrick O'Neil seminar - Lauren Peck

Second - Chelsea T.

Aye - unanimous

Motion to offer the member discount to sister club Tulsa - Lauren Peck

Second - Chelsea T.

Aye - unanimous

Keep adult seminars both on and off-ice

Combine Aspire on Monday (low and high) but not having advanced or basic skills or jumps/spins or aspire off-ice

Motion to adopt new schedule - Lauren Peck

Second - Christey

Aye - unanimous

Motion for price for hockey if signed up for private lessons use OFSC member pricing and not non-member - Peck

Second - Jennifer

Aye - unanimous

Motion to split the price difference between child and adult to one flat GA ticket price for 11a (\$8) and 1p / 5p (\$13) - Christey

Second - Lauren Peck

Aye - unanimous

# August 2025 OFSC Board Meeting Notes

8/19/2025

1. Call meeting to order: Luaren Peck 7:02p
  - a. Roll Call: Lauren Peck, Jennifer Cuchia, Christey Foster, Lindsey Barnes, Bree Ghozali, Zabdiel Sostre, Jordan Dobbs, Kelly Trotter
  - b. Review Confidential Feedback & Conflicts
2. Voting topics for this meeting
  - a. Adjust BOD meeting date/time
  - b. Testing Scholarships

OPEN MEETING UP TO MEMBERS at 7:03p

1. Approve Prior Meeting Minutes
  - Motion: Lauren Peck
  - Second: Christey Foster
  - Aye: unanimous
2. Reports (updates/recaps of what has transpired since the last meeting)
  - a. President Report
    - Adjust monthly BOD meeting
      - Motion to move BOD meetings to 2nd Monday of the month 7p: Lauren Peck
      - Second: Christey Foster
      - Aye: unanimous
  - b. Treasurer Report
    - Starting: \$30,235.06
    - Income: \$7,507.51
    - Expenses: \$4,141.14
    - Ending Balance: \$33,601.43
    - Scholarships: approve testing and extend Christmas Show scholarships by 2 weeks (to 9/19) due to rink closure (ask coaches to include in their regular messaging to skaters)
      - Motion to approve Kristin and Katherine Zhang to receive testing scholarships: Lauren Peck
      - Second: Christey Foster
      - Aye: unanimous
  - c. Membership Report
    - Skating Members: 101
    - Non-Skating Members: 53
    - Voting Members: 86
    - Total Members: 154
  - d. Communications Report

- Send reminder to sign up for Swizzle Squad due 9/1
  - Send reminder for S/D/T/Q forms and Christmas Show scholarships
  - Send reminder for Glow Skate 9/1
- e. Events Report
- Ice Fest Saturday, August 23rd 11:00 am - 2:30 pm
  - OFSC will have a table and it will feel like a National Skate Event
  - Christey available 1030-1230, Kelly take 1230-230
- f. SkateSafe Report
- Zabdiel & Jorhdan need to complete all Safesport training.
- g. Hospitality Report
- Glow Skate - Lindsey to contact Roller City to check on outside food / drink (bottled water, etc.), Bree bringing paint / glow goodies, Christey can bring a mirror
  - Swizzle Squad reveal: Bree has glow markers with black lights, can write skater info on an ice skate. Will share the link to Amazon golden tickets
- h. Adult Liaison Report
- i. Fundraising Report
- Krispy Kreme Donut Fundraiser

### 3. Active Committee Reports:

- Pigtail Committee- Pigtail Confirmed Dates are: May 15th-17th, 2026

### 4. Voting

#### Important Dates:

Glow Skate	September 13th, 4:30pm-6:30pm	Wear Neon Cupcakes (60ct) Glow Sticks
------------	----------------------------------	---

Quarterly Meeting #2 Halloween Skate	October 19th 1pm-3pm	Minimal decor Cupcakes & Snacks
Lighting of the Square Exhibition	November 22nd @ 6pm	Club only event - sanctioned through USFS Christmas Show Committee will organize <ul style="list-style-type: none"> <li>• Candy canes</li> <li>• Advertising cards</li> </ul>
Christmas Parade	November 25th?	Confirm date

Concluded meeting 7:37p - Lauren Peck

# OFSC September 2024 Board Minutes

## 1. Call meeting to order - Lauren Peck at 6:27p

### a. Roll Call:

- Lauren Peck
- Chelsea Thomas
- Christey Foster
- Lauren Lumpkin
- Dez Paris
- Kelly Trotter
- Junior Board: Cora Villar, Lila Johnston, Marlee Paris

### b. Review Confidential Feedback & Conflicts - none

## 2. Voting topics for this meeting

- Test Chair
- Gift cards for Test Judges

## OPEN MEETING UP TO MEMBERS

## 1. Approve Prior Meeting Minutes

- Motioned by Lauren Peck
- Second - Lauren Ryan
- Aye - unanimous

## 2. Voting to take place - Ginny Herman for OFSC Test Chair

- Motion by Lauren Peck
- Second - Christey Thomas
- Aye - unanimous

## 3. Reports (updates/recaps of what has transpired since the last meeting)

### a. President Report

- Junior Board will support fundraising, banquet, National Skate Event, and Pigtail. Jennifer and Coach Lauren to lead our Junior Board members
- Gift cards for Test judges - up to \$100 per session
  - Motion to spend up to \$100 on gift cards for judges - Lauren Peck
  - Second - Kelly Trotter
  - Aye - unanimous
- Remaining 501(3)c paperwork submitted to IRS 9/8/24

### b. Treasurer Report

Starting: \$34,521.55

Income: \$2,611.79

Expenses: \$7,746.15

Ending Balance: \$29,387.19

c. Membership Report

Skating Members - 79

Non-Skating Members - 45

Voting Members - 68

Total Members - 123

d. Communications Report

- Share communications on Test via email - Chelsea
- Morgan Schroder redo her skate safe to be with Maya?

e. Events Report

- Upcoming Testing Date: 10/7/24
  - Deadline to sign up is: October 7th, 2024
  - Video Deadline: October 9th, 2024
  - Start Filming: October 7th, 2024

f. SkateSafe Report

- Collegiate or adult members compliance check

g. Active Committee Reports

4. Open Discussion - Members submit proposals/questions/topics at least two days in advance to discuss during this portion of the meeting.

- None

5. New Business - none

6. Final Comments & Adjournment of Meeting

- Lauren adjourned the meeting at 6:35p

Electric / Virtual Voting:

9/26/24

Motion to spend up to \$200 for the Trunk or Treat event OFSC is sponsoring - Lauren Peck

Second - Lauren Lumpkin

Aye - unanimous



# OFSC October 2024 Board Meeting

## 1. Call meeting to order - Lauren Peck at 6:45p

### a. Roll Call:

- Lauren Peck
- Christey Foster
- Jennifer Cuchia
- Lauren Lumpkin
- Kelly Trotter
- Ginny Herman

b. Review Confidential Feedback & Conflicts - Lauren Lumpkin to step down as Membership Chair but will support Board members in the interim

## 2. Voting topics for this meeting

- Deck Proposal from NWAHA - pending proof from Summer
- Road to Gold increase in Budget by \$2,500.00
- Road to Gold Pricing & Class Structure

## OPEN MEETING UP TO MEMBERS

## 1. Approve Prior Meeting Minutes

- Motioned by Lauren Peck
- Second - Christey Foster
- Aye - unanimous

## 2. Voting to take place -

- Deck Proposal from NWAHA - pending proof from Summer. \$1,000 from OFSC
  - Motion to deny deck proposal until further information and proof from City of Springdale - Lauren Peck
  - Second - Jennifer Cuchia
  - Aye - unanimous
- Road to Gold increase in Budget by \$2,500.00
  - Motion to increase the budget - Lauren Peck
  - Second - Lauren Lumpkin
  - Aye - unanimous
- Road to Gold Pricing & Class Structure - Christey, Chelsea, and Lauren Peck reviewed, decided to do each class as its own event. \$40 per class for members, \$50 for non-members
  - Schedule we have currently just has ice time; second schedule to come with instructional conversations
  - Potentially take registration through OFSC website instead of EntryEeze - TBD
- Christmas Show Work Day Nov 3rd

- Need Fundraiser Chair, Hospitality Chair, Membership Director, and Events Director
  - Get with MonogramIt
    - Motion to approve \$50 for product monogramming - Lauren Peck
    - Second - Christey Foster
    - Aye - unanimous
  - Mystery Mixup details to go out in next email to the Club
3. Reports (updates/recaps of what has transpired since the last meeting)
- a. President Report
    - 501(3)c status reinstated and backdated to 10/15/17
  - b. Treasurer Report
    - Starting: \$34,521.55
    - Income: \$2,611.79
    - Expenses: \$7,746.15
    - Ending Balance: \$29,387.19
  - c. Membership Report
    - Skating Members - 83
    - Non-Skating Members - 48
    - Voting Members - 71
    - Total Members - 130
  - d. Communications Report
  - Club email to go out with upcoming Adult Mystery Mixup
  - e. Events Report
    - Mystery Mixup details to go out in next email to the Club
  - f. SkateSafe Report
  - All Board members need to be SkateSafe certified
  - g. Active Committee Reports
4. Open Discussion - Members submit proposals/questions/topics at least two days in advance to discuss during this portion of the meeting.
- Test: filming started 10/14/24, deadline to submit 10/17/24
  - Angel Tree runs Nov 1 - Dec 5, should be able to put the tree near the Coaches' office
  - Test Session Nov 11
  - DTB Exhibition Nov 23 - sign-ups to come in a few weeks
  - Quarterly Club Meeting Nov 25 - open forum Q&A from parents to the board. Consider moving to Nov 18
  - Christmas Parade of the Ozarks Nov 30
5. New Business - none
6. Final Comments & Adjournment of Meeting
- Lauren adjourned the meeting at 7:15p

Virtual Voting:

10/14/24

Motion to adjust October 2024 Board Meeting to 10/16/24 (from 10/14/24) and via Zoom -

Lauren Peck

Second - Kelly Trotter

Aye - unanimous

# **November Board Meeting Agenda OFSC**

## **11/11/24 @ 6:20pm**

1. Call meeting to order 6:20pm - Lauren Peck
  - a. Roll Call: Lauren Peck, Christey Foster, Chelsea Thomas, Ginny Hermann, Lindsay Barnes, Kelly Trotter, Jennifer Cuchia (zoom)
  - b. Review Confidential Feedback & Conflicts
    1. Coaches Appreciation Favorite Things? Christey to send out, Sandrine leaving 11/28/28
2. Voting topics for this meeting
  - a. National Skate Event packets: goody bags (lip balm, stickers, pens, etc.) \$50, add LTS information to the bags.
    - i. Motion to purchase: Christey Foster
    - ii. Second: Lauren Peck
    - iii. Aye: unanimous

### **OPEN MEETING UP TO MEMBERS 6:26PM**

1. Approve Prior Meeting Minutes
  - Motion to review prior minutes - Lauren Peck
  - Second - Chelsea Thomas
  - Aye - unanimous
2. Voting to take place
3. Reports (updates/recaps of what has transpired since the last meeting)
  - a. President Report: Angel Tree Sign Up Genius Link:  
<https://www.signupgenius.com/go/30E0D45AEAE23A0FD0-53165966-ofsc>  
Membership Director Lauren Ryan turned in her resignation letter to Lauren Peck on 10/12/24, with her departure date as November 1st, 2024. Ginny Herrmann expressed interest in becoming Membership Director and was voted in electronically via GroupMe. Lindsay Barnes expressed interest in becoming the Events Director and was nominated and voted in electronically via GroupMe. Jennifer Cuchia will remain the Test Chair.
  - b. Treasurer Report
    - Starting: \$32,642.79
    - Income: \$2,269.62
    - Expenses: \$4,936.18
    - Ending Balance: \$29,976.23
  - c. Membership Report
    - Skating Members - 84
    - Non-Skating Members - 48
    - Voting Members - 76
    - Total Members - 132
  - d. Communications Report

- Feedback Form - No confidential feedback. Increased spam.
- Website - Road to Gold class consolidation, class sign-up was causing member issues when signing up for multiple classes so this was consolidated to ease checkout
- Division of Responsibilities
  - Membership - Remind & Mailchimp adds when new members join (onboarding task)
  - Events - creates schedule & communicates the what/when for Comm. Dir. Partnership between the two roles
- Facebook Group - very low engagement, changing comm. strategy to not use FB group as primary means of communicating deadlines & events regularly. Opting to use Remind more frequently and utilize Instagram (reels) more. Look to incorporate skaters and coaches more

#### e. Events Report

1. Testing Dates:
  - Deadline to sign up is: November 13th, 2024
  - Video Deadline: November 13th, 2024
  - Start Filming: November 11th, 2024
2. Angel Tree- Sign up Genius Link (3 boys and 1 girl) add ages  
<https://www.signupgenius.com/go/30E0D45AEAE23A0FD0-53165966-ofsc>
3. Turkey Skate & Town Hall - November 17th from 1:00 pm to 2:45 pm
4. Christmas Show
  - Total Ticket Sales = 197
  - \*5pm VIP Sold Out
  - Gross Revenue = \$3024.28
5. Road to Gold
  - Class Sign Ups
    - Jumps = 17
    - Edges/Spins = 20
    - Free & General = 30
    - Adult Classes = 0
  - Gross Revenue = \$1,194.29
  - Reorganization of Event and Registration on 11/4 due to repeat purchases of the same amount flagging credit/debit cards for fraud.
  - To Do:**
    - Sponsorship plan - need a dedicated person to pursue sponsorships for this event or to make a plan for each Board member to contact x number of potential sponsors.
    - Email invite to area Clubs
6. Jones Center request: Recommendation from JC is to not book rooms 6+ months out and asking for 1-2 months' notice when reserving rooms. Consider this when doing annual planning

#### f. SkateSafe Report

g. Active Committee Reports

1. Christmas Show Work Day November 17th from 3 pm to 5 pm
2. Christmas Parade Prep- \$250 Budget
3. Christmas Memorial Trees- LP and CF will go to Hobby Lobby and purchase a new tree or two and ornaments in honor of Holly Grisso and Logan Aprea (at the request of Deborah Grisso)

Important Dates:

Club Ice for Coaches/Members	December 9th, 2024	1:15-2:45 PM
Christmas Show: Dress Rehearsal	December 10th, 2024	3-Done
Christmas Show: Show Day	December 14th, 2024	6:15 am- 9 pm

# **December Board Meeting Notes OFSC**

## **12/9/24 @ 6:20pm**

1. Call meeting to order - Lauren Peck 6:23pm
  - a. Roll Call: Lauren Peck, Chelsea Thomas, Christey Foster, Dezeray Paris, Ginny Herrmann, Lindsey Barnes, Kelly Trotter
  - b. Review Confidential Feedback & Conflicts - test sessions overlapping over lessons. Discuss with Robin
2. Voting topics for this meeting
  - a. Fundraiser for Merch  
Motion to pursue fundraiser after Road to Gold: Lauren Peck  
Second: Christey  
Aye: unanimous

### **OPEN MEETING UP TO MEMBERS**

1. Approve Prior Meeting Minutes  
Motion to review prior minutes - Lauren Peck  
Second - Kelly Trotter  
Aye - unanimous
2. Voting to take place
3. Reports (updates/recaps of what has transpired since the last meeting)
  - a. President Report:  
Road to Gold Income: \$5,197.13  
Christmas Show Income: \$6,807.68  
The Voting process for our 2025-2026 Membership can be found here:  
[OFSC Timeline for Nomination and Election Process \(June 2025\)](#)  
The Yearly Planning Session for 2025-2026 can be found here:  
[Yearly Planning Agenda 2025-2026](#)  
Lauren will send a note through GroupMe regarding location preference (Branson?)
  - b. Treasurer Report  
Starting: \$29,976.23  
Income: \$11,752.81  
Expenses: \$4,239.27  
Ending Balance: \$37,489.77
  - c. Membership Report  
Skating Members - 84  
Non-Skating Members - 48  
Voting Members - 76  
Total Members - 132

d. Communications Report

e. Events Report: Cookies and Cocoa led by Lindsey. Will check in with Bri on Hospitality Chair. Will start planning Cookies and Cocoa after Christmas Show

National Skate Event - have Junior Board in charge of the OFSC table + goodie bags.

Lauren to check with Chelsea Mendenhall to see if OFSC can have a table and if so Christey can order goodie bags. Potentially giveaway LTS classes or an OFSC membership.

f. SkateSafe Report - All Christmas Show volunteers fully SkateSafe vetted

g. Active Committee Reports

1. Christmas Show Committee

Lindsey secured Dominoes pizza for Christmas Show lunch (will deliver) and Sam's Club fruit/cheese trays, Lauren picking up Sbux

Volunteers to be finalized at Dress Rehearsal, BOD holding until then on sign-up

Cindy may ask her son to be the 5pm spotlight operator

2. Pigtail Committee Formation (First Meeting Tuesday 1/7/25) - should be both in-person and zoom-enabled

Important Dates:

Christmas Show: Dress Rehearsal	December 10th, 2024	3-Done
Christmas Show: Show Day	December 14th, 2024	6:15 am- 9 pm

Seminar #3: Road to Gold	January 3rd-4th, 2025		<b>Ice Time</b>
Parent Education #2: Road to Gold	January 3rd, 2025		

Virtual Voting:

12/4/24: Motion to spend up to \$450 on our Angel Tree project - Christey

Second: Lauren Peck

Aye: unanimous

Meeting adjourned - Lauren Peck 7:13pm



# January 2025 OFSC Board Meeting Notes

1/13/25

1. Call meeting to order - Lauren Peck at 6:29p
  - a. Roll Call: Lauren Peck, Chelsea Thomas, Christey Foster, Ginny Hermann, Lindsey Barnes, Kelly Trotter
  - b. Review Confidential Feedback & Conflicts - Christmas Show feedback
2. Voting topics for this meeting
  - a. Pigtail Competition
  - b. Max & Polina (Ozark Invitational) Budget
  - c. Scholarships

## OPEN MEETING UP TO MEMBERS

1. Approve Prior Meeting Minutes
2. Reports (updates/recaps of what has transpired since the last meeting)
  - a. President Report
    - The Voting process for our 2025-2026 Membership can be found here:
      - [OFSC Timeline for Nomination and Election Process \(May 2025\)](#)
    - The Yearly Planning Session for 2025-2026 can be found here:
      - [Yearly Planning Agenda 2025-2026](#)
      - Location: Potentially have the yearly planning session at Lauren Peck's house. Could also ask about using the community center at The Ivey's (Jennifer's neighborhood)
    - Google Workspace - consider implementing as a common workspace for OFSC materials
  - b. Treasurer Report
    - Starting: \$37,489.77
    - Income: \$10,594.00
    - Expenses: \$12,256.33
    - Ending Balance: \$35,827.44
  - c. Membership Report
    - Skating Members - 89
    - Non-Skating Members - 51
    - Voting Members - 80
    - Total Members - 140
  - d. Communications Report
    - Google Workspace Update? (Issues with the platform as a whole)
    - [Communications Report 1/13/25](#)
  - e. Events Report - Lauren and Lindsey to work through onboarding

- Banquet & End of Year Meeting- potential ideas? Host at the rink?
- Max Aarons and Polina Edmunds Seminar - costs will run around \$4k including their fees, travel, etc. Considering costs of R2G will need to be thoughtful of income to offset the costs of the seminar
  - First week of August? Vote via GroupMe
- In-club seminar with our OFSC coaches in May?
  - Consider the seminar timing being during competition season, graduations, etc.

f. SkateSafe Report - USFS email to board members

### 3. Active Committee Reports:

- Christmas Show Committee
  - P&L Report
    - Truck/Trailer secured for 2025
    - Supplies: replaced carpet this year
    - Programs: printed ~450
  - MKT Payment - to be reviewed by the 2024 Christmas Show Committee
  - Next Year Committee - significant commitment from August - January, zoom meetings will be frequent (won't be in-person every week)
- Pigtail Committee Formation
  - Budget: \$15,000
    - Motion for budget to be \$15,000: Lauren Peck
    - Second: Christey Foster
    - Aye: unanimous
  - Meetings Tuesday 11:45a via Zoom

### 4. Voting - consider opting out from fundraising, will revisit at a later night

Send BSLS form out in upcoming club email - Lindsey and Kelly to partner and Chels will send the event-specific email when it's ready.

Meeting time to be reviewed next planning meeting (keep 6:20p or adjust back to 6p)?

Next planning session on Thursday 1/30/25 at 6:15p.

Chassee and Charcuterie - send to just the adults, also ask what they want in club events (survey?). Consider a quarterly check-in or an adult-only meeting (brainstorm opportunity as well). Could parents be interested in the adult events as an introduction to skating?

### Important Dates:

<i><b>Event</b></i>	<i><b>Date</b></i>	<i><b>Time</b></i>	<i><b>Venue Needs</b></i>
Quarterly Club Activity #3: Valentine's Cookies/BSLS #2	February 9th, 2025	1-3 pm	<b>Buddy Wray Room</b>

Test Session #7	February 10th, 2025	1:15-2:45 PM	<b>Ice Time</b>
Adult Session #2: Chassée & Charcuterie, JC Comedy Show 6pm	February 14th, 2025	7-9 pm	<b>Room 260</b>

Meeting adjourned 7:40p by Lauren Peck

Virtual Voting via GroupMe

1/25/25: Charge non-members a prorated fee of \$25 until end of June

Motion - Lauren Peck

Second - Chelsea Thomas

Aye - unanimous

1/23/25: Budget of \$600 for yearly planning meeting on May 2nd, 3rd, and 4th

Motion - Lauren Peck

Second - Chelsea Thomas

Aye - unanimous

1/22/25: Spend \$75 for the Valentine's Day Cookie Exchange

Motion - Lauren Peck

Second - Ginny Herrmann

Aye - unanimous

1/17/25: Move Chasse and Charcuterie event to another date in February (room availability)

Motion - Lauren Peck

Second - Christey Foster

Aye - unanimous

1/16/25: Scholarship options for Christmas Show

Motion - Christey Foster

Second - Lauren Peck

Aye - unanimous

# February 2025 OFSC Board Meeting Notes

2/10/25

1. Call meeting to order - Lauren Peck at 6:26p
  - a. Roll Call: Lauren Peck, Jennifer Cuchia, Chelsea Thomas, Christey Foster, Lindsey Barnes, Ginny Herrmann, Dez Paris, Kelly Trotter
  - b. Review Confidential Feedback & Conflicts - none

2. Voting topics for this meeting - none

## OPEN MEETING UP TO MEMBERS

1. Approve Prior Meeting Minutes
  - Motion - Lauren Peck
  - Second - Jennifer Cuchia
  - Aye - unanimous
2. Reports (updates/recaps of what has transpired since the last meeting)
  - a. President Report
    - Waiting to hear back from MKT about the Christmas Show individual videos
    - Size of file is large and hard to download; recommend MKT compress the video if possible (Lauren to check with Meegan).
      - Could also upload to YouTube and keep it Private, share out the link.
      - Clideo could also be an option
  - b. Treasurer Report
    - Starting:\$35,827.44
    - Income: \$3,372.72
    - Expenses:\$6,510.36
    - Ending Balance: \$32,689.60
  - c. Membership Report
    - Skating Members - 93
    - Non-Skating Members - 54
    - Voting Members - 82
    - Total Members - 147
  - d. Communications Report -
    - Social media posts / emails / Remind messages were pre-scheduled to go out before Chelsea went on vacation, all delivered
  - e. Events Report
    - February 17th, 2025 Exhibition (12-2:45pm):
      - Create the Google form and send it out to the coaches. Open skate to members and non-members after the exhibition concludes.

- Chelsea and Lauren will set up the event on the website (sign-up) and share comms. Will partner with coaches to disseminate information to their skaters.
  - Deadline to sign-up will be Friday 2/14/25
  - Chasse and Charcuterie this friday. 5 total RSVP's, Lauren bringing charcuterie and Lindsey to use decorations from Cookie Exchange and bring drinks
  - f. SkateSafe Report - Ginny's compliance is coming up next to refresh
3. Active Committee Reports:
- Pigtail Committee
    - Meets every Tuesday 11:45a via Zoom
    - Good progress on planning, ordered medals last week

#### 4. Voting

#### Important Dates:

<i><b>Event</b></i>	<i><b>Date</b></i>	<i><b>Time</b></i>	<i><b>Venue Needs</b></i>
Test Session #7	February 10th, 2025	1:15-2:45 PM	<b>Ice Time</b>
Adult Session #2: Chassée & Charcuterie	February 14th, 2025	7-9 pm	<b>Room 260</b>
Test Session #8	March 10th, 2025	1:15-2:45 PM	<b>Ice Time</b>

Meeting adjourned 6:47pm by Lauren Peck

#### Virtual Voting via GroupMe:

**2/4/25:** Use ice time on 2/17/25 from 12-2:45p as a Spring Exhibition for members and non-members to perform their programs. Any extra time will be treated as open skate

Motion - Lauren Peck

Second - Christey Foster

Aye - unanimous

**2/20/25:** Cost of jackets to be \$100 to be purchased individually

Motion - Lauren Peck

Second - Christey Foster

Aye - unanimous

# March 2025 OFSC Board Meeting Notes

3/10/25

1. Call meeting to order 6:20p
  - a. Roll Call: Lauren Peck, Chelsea Thomas, Christey Foster, Lindsey Barnes, Kelly Trotter, Jennifer Cuchia
  - b. Review Confidential Feedback & Conflicts
2. Voting topics for this meeting
  - a. Coaches Fundraiser
  - b. Banquet Brunch
  - c. Max Aarons and Polina Edmunds
  - d. Locker Proposal
  - e. Membership Rates Update
  - f. Fundraisers in General
  - g. Fundraiser- Fill your Calendar
  - h. Board Meeting Day & Time Update

OPEN MEETING UP TO MEMBERS 6:23p

1. Approve Prior Meeting Minutes

Motion: Lauren Peck

Second: Kelly Trotter

Aye: unanimous

2. Reports (updates/recaps of what has transpired since the last meeting)

- a. President Report

- Room Rental for Tuesday April 15th, from 6-7 pm. In person quarterly meeting, we need a room rental please. This will be a town hall, open for questions, comments, and concerns.
- Sip n Skate. We need a party room for this. We can move this to early June, if needed.
  - Saturday afternoon more desirable for adult skaters, 6/14/25 from 7-9p - Christey will check for room availability

- b. Treasurer Report

- Starting: \$32,689.80
- Income: \$1,742.39
- Expenses: \$3,764.21
- Ending Balance: \$30,667.98

- c. Membership Report

- Skating Members: 93
- Non-Skating Members: 54
- Voting Members: 82

- Total Members: 147
- d. Communications Report
- e. Events Report
- f. SkateSafe Report

### 3. Active Committee Reports:

- Pigtail Committee - goody bags nearly complete and just pending bits, should be here in next 4 weeks
- Schedule is still TBD from chief referee

### 4. Voting

- Coaches Fundraiser has been moved from April to the week of Spring Break, with dates and times pending. When the official days and times are conveyed to us, we can publish an event on our website and run the funds through our website, then return the funds to the participating coaches minus the fees it takes to cover from Wix.
  - Motion to process camp through our website: Lauren Peck
  - Second: Chelsea Thomas
  - Aye: unanimous
- Banquet Brunch will be held on May 17th, and we are waiting to hear if we can get a conference room to host our event. We hope to have an hour to an hour and a half on the ice if possible, or do we want to transition to a conference room instead? Hockey has ice this day except 7a-9a that day
  - Motion for brunch on 5/17 in a conference room: Lauren Peck
  - Second: Kelly Trotter
  - Aye: unanimous
- Max Aarons and Polina Edmunds are still available to come July 29th through August 3rd, we can have them host a seminar on Saturday with private lessons in the evening on the last week of July. Participants must purchase tickets to the seminar to have the opportunity for private lessons with Max and Polina.
  - Motion to have Max and Polina come 7/29-8/3: Lauren Peck
  - Second: Christey Foster
  - Aye: unanimous
- Locker Proposal- Updated verbiage on the locker agreement for members and non-members.
  - Motion for updated verbiage on locker agreement: Lauren Peck
  - Second: Jennifer Cuchia
  - Aye: unanimous
- Membership Rates Update- will not raise membership fees for 2 years:
  - LTS and Coaches: \$125
  - Full: \$195 with parent
  - \$205 in fundraising
    - 40% discount on additional family member
  - Adults: \$195 with events
  - Collegiate: \$250w

- Guest Coach Seminars: Require that private lessons have to join a group seminar class as well
- Payment plan: both membership and fundraising fees eligible:
  - 3 or 6 month options of installment
- Sign up through entreeze and bill through Wix
- Motion to approve updated membership rates: Lauren Peck
- Second: Chelsea Thomas
- Aye: unanimous
- Fundraisers in General: Fundraisers for the next membership year: Cookie Sales (Otis Spunkmeyer catalog sales - 40% return to the club) Fill your calendar- One month during the year, Marketplace fundraiser - 20% return to the club, 50/50 Raffle at Banquet.
  - Table this until our April quarterly meeting with parents and members - get perspectives and ideas (Christey and all)
- Fundraisers Jackets (from Fill your Calendar Fundraiser)- OFSC will cover the cost of the jackets for those who participated but didn't make the \$80 threshold. The remaining funds, for those who have cleared the first tier will have the option of a gear credit of their amount in excess of the cost of their jackets or a credit to the guest seminar.
  - Motion to implement this for jackets: Lauren Peck
  - Second: Christey Foster
  - Aye: unanimous
- New Board Meeting Day and Time: the second Tuesday of every month at 7:00 pm. We will be meeting via Zoom.
  - Motion for new meeting time: Lauren Peck
  - Second: Christey Foster
  - Aye: unanimous

Meeting adjourned at 6:48p - Lauren Peck

Important Dates:

<i><b>Event</b></i>	<i><b>Date</b></i>	<i><b>Time</b></i>	<i><b>Venue Needs</b></i>
Test Session #8	March 10th, 2025	1:15-2:45 PM	<b>Ice Time</b>

Virtual Voting via GroupMe:

**3/3/25:** Budget of \$125 for flowers for Coach Chelsea's grandmother's passing

Motion: Lauren Peck

Second: Ginny Herrmann

Aye: unanimous



# April 2025 OFSC Board Meeting Notes

4/8/2025

1. Call meeting to order: Lauren Peck 7:02p
  - a. Roll Call: Lauren Peck, Christey Foster, Chelsea Thomas, Lindsey Barnes, Ginny Herrmann, Jennifer Cuchia, Kelly Trotter
  - b. Review Confidential Feedback & Conflicts
2. Voting topics for this meeting
  - a. Budget for Annual Meeting- \$550
  - b. Assets for the club- \$275 (Storage Shelf and Keurig (2), Toasters (2), Balloon Pump)
  - c. Continuing Scholarships through May 1st, 2025

OPEN MEETING UP TO MEMBERS 7:09p

1. Approve Prior Meeting Minutes

Motion: Lauren Peck

Second: Jennifer Cuchia

Aye: unanimous

2. Reports (updates/recaps of what has transpired since the last meeting)
  - a. President Report
    - Opening Statement for Parent Town Hall- in email.
    - Continuing Scholarships into May
    - Board Members Fundraiser Requirements - agreed Board Members will share the same fundraiser requirements
  - b. Treasurer Report
    - Starting: \$30,667.98
    - Income: \$5,151.51
    - Expenses: \$3,113.80
    - Ending Balance: \$32,709.65
  - c. Membership Report
    - Skating Members: 102
    - Non-Skating Members: 60
    - Voting Members: 91
    - Total Members: 162
  - d. Communications Report - send email to club members on 4/9/25 regarding volunteering for Pigtail competition and Pigtail games, hide and seek, etc. Sign-Up Genius nearly ready to go out
  - e. Events Report - no update outside Pigtail
  - f. SkateSafe Report - Lauren pulled report, all good

3. Active Committee Reports:

- Pigtail Committee - finalizing details on day of competition and followed up with Robin about necessities from the Jones Center.
- Christmas Show committee - budget and theme nearly finalized

#### 4. Voting

- Annual Planning Meeting Budget of \$550 for food expenses over the 2.5 days
  - Motion: Christey Foster
  - Second: Kelly Trotter
  - Aye: unanimous
- Assets for the club: Storage Shelf, Keurigs (2), Toasters (2), and Balloon Pump Budget of \$275
  - Motion: Kelly Trotter
  - Second: Lauren Peck
  - Aye: Unanimous
- Keeping scholarships open until May 1st, 2025
  - Motion: Lauren Peck
  - Second: Christey Foster
  - Aye: Unanimous

#### Important Dates:

Quarterly Meeting #3 - Parent Town Hall	April 15th, 2025	6:00-7:00 pm
Test Session #9	April 14th, 2025	1:15-2:45 PM
Pigtail Classic Competition	April 25th-27th, 2025	Schedule TBD

Lauren Peck adjourned the meeting at 7:32p

# May 2025 OFSC Board Meeting Notes

5/12/2025

1. Call meeting to order: 7:07pm
  - a. Roll Call: Lauren Peck, Chelsea Leann Thomas, Lindsey Barnes, Christey Foster, Zabdiel Sostre, Johrdan Dobbs, Jennifer Cuchia, Kelly Trotter, Breeanne Ghozali?
  - b. Review Confidential Feedback & Conflicts
2. Voting topics for this meeting
  - a. Banquet Gifts
  - B. Moving from Remind to WhatsApp

OPEN MEETING UP TO MEMBERS at 7:11pm

## 1. Approve Prior Meeting Minutes

Motion: Lauren Peck

Second: Jennifer Cuchia

Aye: unanimous

## 2. Reports (updates/recaps of what has transpired since the last meeting)

- a. President Report
  - Welcoming our new board members
- b. Treasurer Report
  - Starting: \$32,709.65
  - Income: \$9,578.59
  - Expenses: \$10,233.34
  - Ending Balance: \$32,050.94
- c. Membership Report
  - Skating Members: 102
  - Non-Skating Members: 60
  - Voting Members: 91
  - Total Members: 162
- d. Communications Report
  - New Communication Platform Needed
    - Remind only sends messages to those with the app, functionality is limited
    - Join WhatsApp [Community](#)
    - Join WhatsApp Groups
      - [25/26 Members](#)
      - [Board of Directors](#)
      - [Pigtail Committee](#)
      - [Christmas Show Committee](#)
      - [Coaches](#)

- [Friends of OFSC](#)
- Big Website Updates
  - General layout changes
    - Summer [Freestyle Schedules](#)
  - New Initiatives
    - [Skater Highlight on Home page](#)
    - [Sponsor a Skater](#)
    - [Swizzle Squad](#) - Moving reveal date to Guest Seminar; Adding shirt size to submission form; add Sw.Sq. banner over lockers potentially?
- Proposals
  - [Character Awards](#) - End of Year Celebration Award; GLIDE potentially for word of 2025-2026; will further define at next planning/Board meeting
  - [Volunteers Group](#) (creating a pipeline for the Board) - further define acronym at next planning
- Home work for Officers/Directors:
  - [Board Resources](#)
    - [Annual](#)
    - [Board Calendar](#)
    - [25/26 Club Calendar](#)[SkateSafe Handbook](#)
      - Coaches Requirements Chart
    - 25/26 Season Readiness
      - [Slide deck](#)
      - [Checklist](#)
- e. Events Report
  - Awards Banquet Gifts- ideas include: Collegiate memberships for our three seniors, Aimee Bisbee, Londyn Landry, and Ana Kate Mettenburg. Coaches Gifts: New Logo Coats (after JC rebranding)? Volunteer of the Year: Certificate and offering a 50% discount on their 25/26 Membership year?
- f. SkateSafe Report
  - Lauren Peck pulled the report. Everyone is in compliance (Zabdiel Sostre and Johrdan Dobbs need to become skatesafe certified since joining the board).  
**Please do so before June 30th! :)**
- g. Hospitality Report
- h. Adult Liaison Report
- i. Fundraising Report

### 3. Active Committee Reports:

- Voting committee- No nominations were made during the nomination period. The Nomination board plans to nominate the current sitting directors at the banquet if there is a Quorum of voting members (23 voting members in attendance). If there is no Quorum, the board will nominate and appoint the current sitting directors.

- Christmas Show committee - budget has been agreed upon and needs board approval; waiting to sign our JC contract and lock-in new ice rates; \$230/our discount ice, \$350/public ice.
- Pigtail Committee- We are waiting to hear back from the Jones Center about the date of the ice show dates that they are trying to put together. As it stands, we are scheduled to host Pigtail Classic April 24-26th, 2026.

#### 4. Voting

- Switching from Remind to WhatsApp
  - Motion: Chelsea Thomas
  - Second: Christey Foster
  - Aye: Unanimous
- Awards for Banquet- Collegiate Memberships for our members, Volunteer of the year-
  - Motion: Banquet Gifts as Follows:
    - Collegiate memberships for our three seniors, Aimee Bisbee, Londyn Landry, and Ana Kate Mettenburg.
    - Coaches Gifts: New Logo Coats
    - Volunteer of the Year: Certificate and offering a 50% discount on their 25/26 Membership year
  - Second: Jennifer Cuchia & Ginny Herrmann
  - Aye: Unanimous

Meeting adjourned at 8:22pm - Lauren Peck

#### Important Dates:

Adult Session #3: Sip 'N Skate-Mocktails	Sat. June 14	Time Reserved for 2:45-6:45pm	<b>Ice Rink</b>
--	--------------	-------------------------------	-----------------

#### Virtual voting:

5/5/25: Motion to pay for Kululu for brunch banquet - Lauren Peck

Second - Ginny Hermann

Aye - unanimous

5/6/25: Motion for Breeanne Ghozali to be Hospitality Chair - Lauren Peck

Second - Christey Foster

Aye - unanimous