

Board Meeting Structure

Month, Year Ozark FSC Board Meeting Notes
Date

I. Call meeting to order

- Roll Call
- Review confidential feedback and conflicts

II. Voting topics for Meeting:

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III. Open Meeting up to members

IV. Approve previous meeting minutes

- Motion to approve minutes:
- Second:
- Aye:

V. Reports

Presidents Report

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Treasurer Report

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Membership Report

- Skating Members:
- Non-Skating Members:
- Voting Members:
- Total Members:
- Pending Applications:

Communications Report

- Upcoming Newsletter Information to Include:
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Events Report

- Upcoming Events Information & Planning Progress
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SkateSafe Report

- Board Member Compliance Status Report Below
- Upcoming events SafeSport Plans

Name of Board Member	Background Check Status	SafeSport Training Status

Hospitality Report:

- Upcoming events requiring hospitality
- Budget and Progress

Adult Liaison Report

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Fundraising Report

- Upcoming Fundraisers
- Information and required support

VI. Active committee Reports

- Pigtail Competition and/or Christmas Show

VII. Voting

- Motion information
 - Motion:
 - Second:
 - Aye:
- Motion information
 - Motion:
 - Second:
 - Aye:

Additional attendees:

Meeting adjourned *time* by *President*

Digital Voting:

Upcoming Club Events & Deadlines

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